An Introduction to

IMS

CUVADM05A Plan & develop information management systems

Are any of these an Information Management System?

RFID tag

Card catalogue

Leyden University chained library, 1610
## What must an IMS do?

- Be able to identify, sort, locate and analyse information resources.
- Be able to identify and gather required information resources.
- Support organisational aims, meet user information needs, and prioritise services.
- Provide an environment to store, maintain and protect information resources.

## What is an IMS?

- A managed collection of information resources
- A system capable of defining and identifying its users
- A tool capable of locating information resources to meet users’ needs
- A storage environment designed to maintain and protect information resources
- Processes allow for information resources to be removed, added to, relocated or archived

## What does an IMS look like?

- A collection of items, records or electronic files
- People are given access rights to the stored information
- Tools are available for searching, locating and retrieving the information
- Resources are held in a safe, secure environment, which allows for continued access
- Flexible resource collections constantly evolving to meet current and future user needs.
AN IMS ..........

- Puts knowledge to work

- Adds value to information resources

What is different about each of these LIMS?